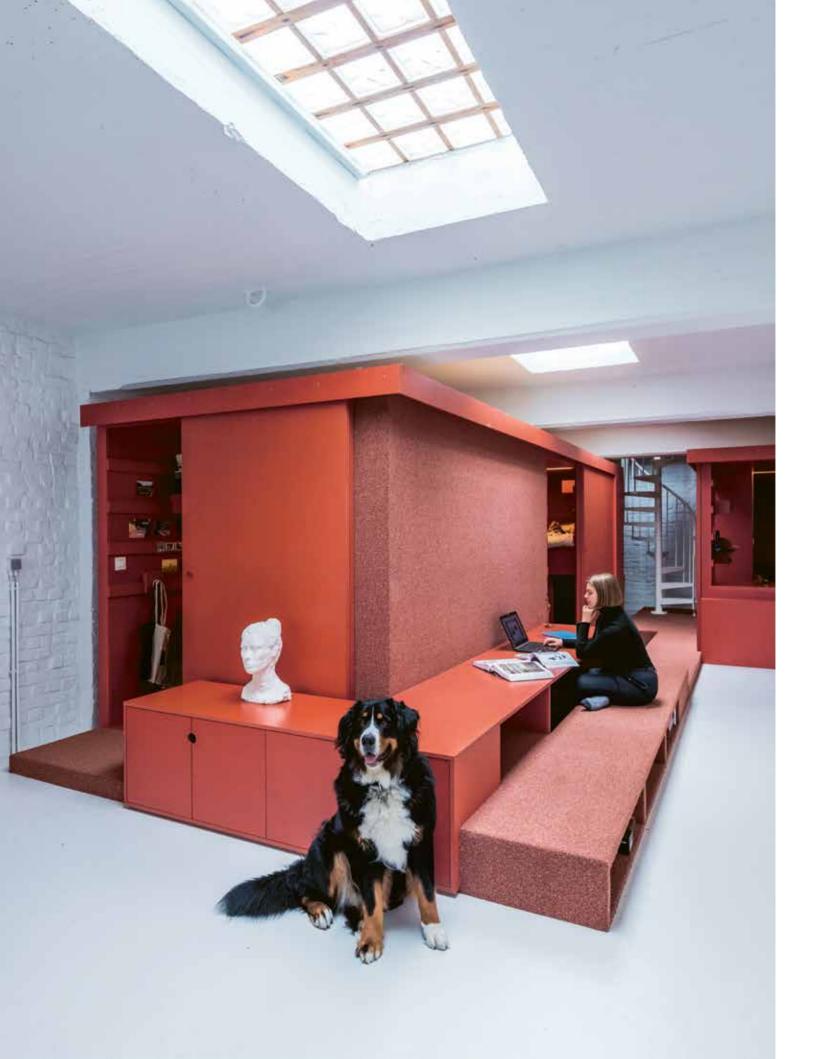
THE. IN/OUT **OFTHE** BOX. OFFICE.

WHO

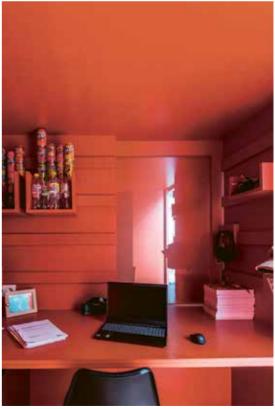
- **WORKS** The In The Box Office requires some serious out of the box thinking,
- so it is mainly creative people who are crazy enough to install such an office construction.
- People loving this way of working are for instance creative directors, architects, graphic designers and people in advertising.
- · The in the box worker is someone who loves well-defined boundaries between work and private life. When they leave their creative box it is time to focus on family and friends.
- Privacy is crucial. The in the box worker needs private time to focus on work and therefore retreats into his or her own world.
- The In/Out of the Box Office is a fullblown home office. One does not go to the effort of installing a well-equipped studiolo just to use it just weekly. This worker enjoys working here every single day, since it often outclasses all other offices.

You don't really have a spare room to decorate as a home office? The answer is quite simple: just build one. More and more people are creating new spaces inside garages, warehouses and even living rooms that function as a home office. This so-called 'studiolo' concept is not really new. In the Italian Renaissance it originated in palazzos as a small room, often lavishly decorated, dedicated to reading, studying and writing. From there it was only a small step towards the home office. The In The Box Office is mainly a room within a room, a box if you want, setting the boundaries of your working space. In modern architecture there is definitely a tendency to think in terms of 'volumes' rather than rooms, doors and hallways. The studiolo-like concept is a great example of that volume-based thinking. But creating an extra room also offers more mental volume in your head. It is so much easier to separate work from leisure when there are actual walls defining that separation. Finally, isolating the home office delivers more creative freedom as well: it doesn't have to match anything. So please, go crazy with this one.





The first and most important requirement for this kind of workstation is space. Not a spare room, but a large garage, an atelier, a shed, a garden even. Try not to hide the box character of your home office. On the contrary, try to accentuate it. You can do that by painting the whole box in the same colour, visually separating it from the rest of the house.

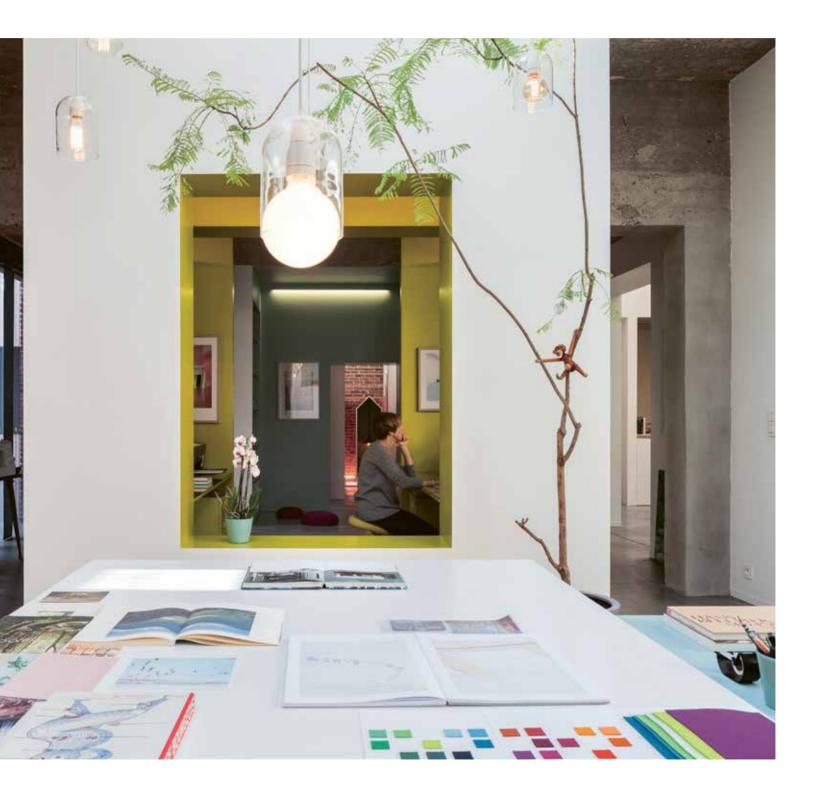


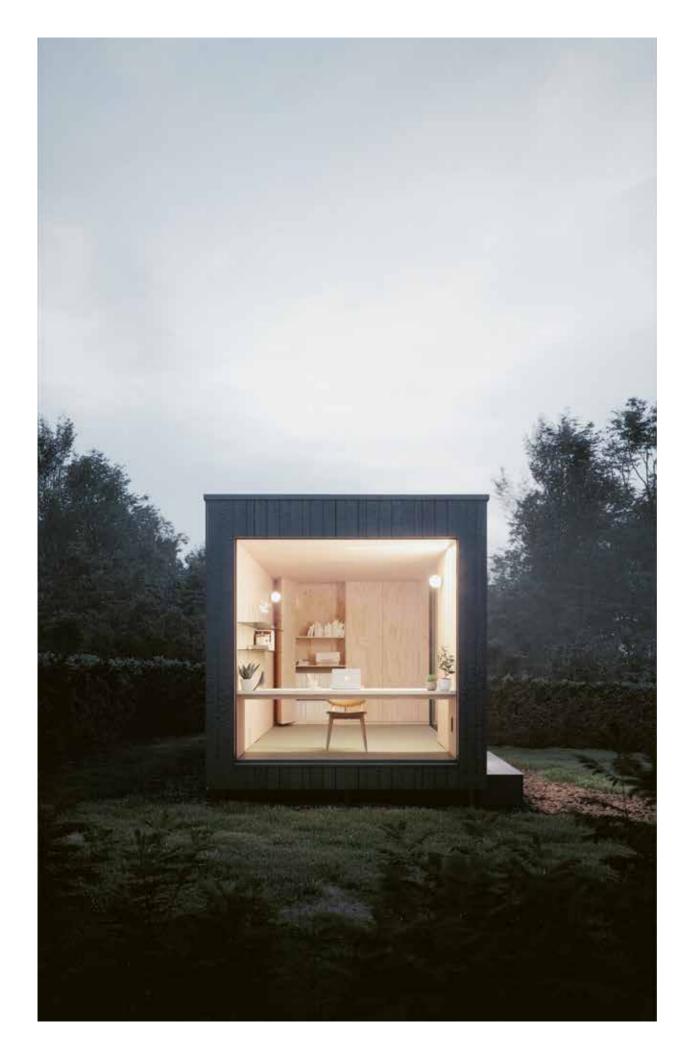
Although the box is an isolated volume, please create a link with your surroundings by creating some windows or a door you can leave open. Otherwise, the In the Box Office can become quite claustrophobic.

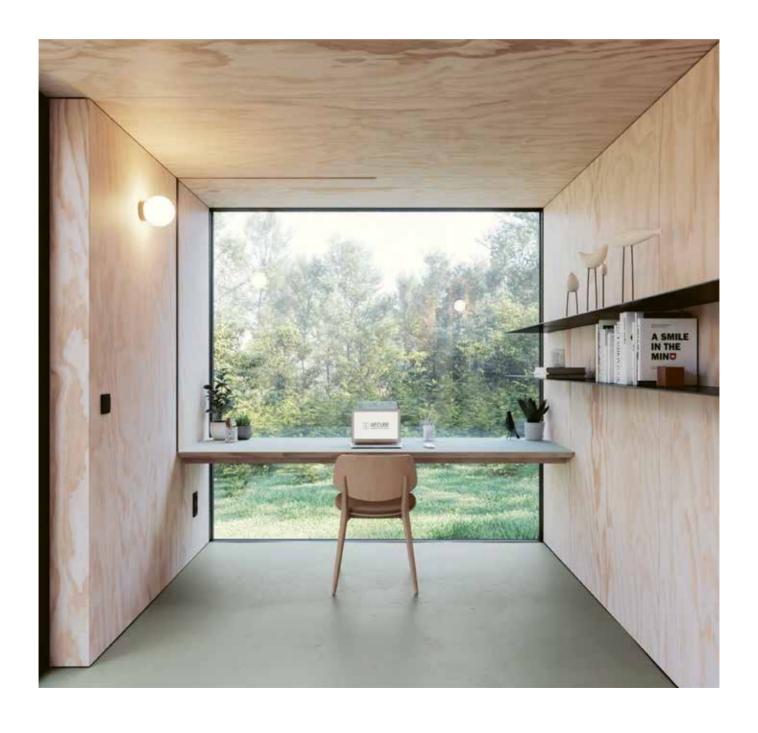
It is important to treat this box office as a coherent unit. It doesn't have to match any style you have going on in the rest of the house, but within the box you have to be very rigorous: one style, one colour and an absolute minimum of different materials and decoration.











Make sure all electrical requirements
 are present in order to install all your
 devices as well as lighting and heating.

2 — This is not the kind of office you install in one day. You need professional construction workers to make sure the box is stable and well isolated.

Be sure to insulate your new home office as well as to include some acoustic materials. An actual empty box can be both very cold and noisy.

HOW
TO
MAKE
THE
INOUT
THEBOX
OFFICE
WORK

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THE. TINY. OFFICE.

WHO

- **WORKS** For many home workers, the Tiny Office is often their secondary home
- office. While the main office is situated upstairs or in a separate room, the Tiny Office serves as a small extra for doing some late-night administrative work.
- Many jobs don't actually require a large desk. Think about the gymnastics teacher who just has to do some marking at home, the actor managing his or her agenda or the construction worker making quotes.
- · Tiny Offices are often occupied by interior enthusiasts. A Tiny Office can blend in perfectly with any given interior design style and doesn't take over the aesthetics of your home. It is a subtle way of allowing work into your living area.
- Like the Zen Office, the Tiny Office requires a lot of self-discipline. Tiny means organized, so whoever is working here has to clean up after themselves.
- Beware of the downsides of a Tiny Office: if you need a lot of books and paperwork around you, then maybe this is not the ideal solution for you. The same goes for those who need several computer screens, drawing pads or audiovisual installations.

When it comes to home offices, the cliché is definitely true: size doesn't matter. The same goes for another cliché: less is more. Having a small or really Tiny Office doesn't make you an inferior worker. There are a lot of good reasons for installing a tiny office, the best one being not simply owning the space to set up an elaborate office. But there are others: maybe you don't want to put a desk in your beautiful living room, drawing all the attention away from your perfectly upholstered sofa. Or you might simply not need a big desk. When you require only the space to answer a few emails after dinner, it makes no sense to create an office fit for a CEO. The Tiny Office can also be a self-defence mechanism. The smaller the desk, the more limited the clutter you can spread on (and around) it. Good organization is essential on the tiny desk, as well as decoration that blends with your interior design. Typical of the Tiny Office is also the use of a design chair. People working in Tiny Offices often don't want (or need) a large ergonomic office chair but choose an elegant alternative, often matching the dining room or kitchen chairs. As you might have learned by now: the secret of a Tiny Office is blending in a very cool and elegant way - focusing more on the aesthetics than on creating a highly equipped office.